

Taxpayer Instructions: Form 4
TAXPAYER CONSENT FORM – LIMITED DISCLOSURE

1. In the case of Forms 1, 1-West, and 3, you must provide this completed consent form to your Padgett Representative before the disclosure of your tax return information, but no later than the presentation of your tax return for your signature. In the case of Form 2, you must provide this completed consent form to your Padgett Representative before the disclosure of your tax return information to any third party at your request.
2. “Taxpayer(s) name(s)” must be either the individual 1040-filer’s name (and spouse’s name if applicable), or the legal/DBA name of your business tax entity.
3. If a joint return applies, this form must be signed by both you and your spouse.
4. If the taxpayer is a minor, this form should be signed by both the minor (if the minor will be signing the tax return) and the minor’s parent or legal guardian.
5. If a return other than a 1040 applies (i.e., form 1120, 1120S, or 1065), this form must be signed by the entity’s representative as identified on the form.
6. If you wish to limit the information to be disclosed, the Limited Disclosure form (Form 4) should be completed and attached to this form.
7. Do not leave **any** field blank. Enter N/A if the blank line does not apply.

Sample signature sections:

Taxpayer(s) name(s): Joe & Mary Taxpayer
Taxpayer’s representative (if applicable): N/A Title: N/A
Signature: Joe Taxpayer Date: 1/26/2009
Signature: Mary Taxpayer Date: 1/26/2009

Taxpayer(s) name(s): Jessica Taxpayer
Taxpayer’s representative (if applicable): Joe Taxpayer Title: Guardian
Signature: Jessica Taxpayer Date: 1/26/2009
Signature: Joe Taxpayer Date: 1/26/2009

Taxpayer(s) name(s): ABC Specialties, Inc.
Taxpayer’s representative (if applicable): Joe Taxpayer Title: President
Signature: Joe Taxpayer Date: 1/26/2009
Signature: N/A Date: N/A

TAXPAYER CONSENT FORM - LIMITED DISCLOSURE

This form may be used as an Addendum to one of the Taxpayer Consent Forms listed below.

As indicated in the Taxpayer Consent Form identified below, you may request a more limited disclosure of tax return information as you may direct.

If you wish to limit the tax return information to be disclosed, please check the box below to identify the Taxpayer Consent Form to which this Addendum applies, complete the remainder of the form, and attach it to the applicable consent form.

- TAXPAYER CONSENT FORM – AFFILIATE
- TAXPAYER CONSENT FORM – AFFILIATES
- TAXPAYER CONSENT FORM – TAXPAYER THIRD-PARTY REQUEST
- TAXPAYER CONSENT FORM – PADGETT THIRD-PARTY REQUEST

I authorize _____,
d/b/a Padgett Business Services[®], to disclose to _____,
for the purpose of _____

the following tax return information for the year _____, including my Social Security Number or Employer Identification Number unless otherwise indicated:

Taxpayer(s) name(s): _____

Taxpayer's representative (if applicable): _____ Title: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

If you believe your tax return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration (TIGTA) by telephone at 1-800-366-4484, or by email at complaints@tigta.treas.gov.

INTERNAL USE ONLY:			
--------------------	--	--	--